Your Name
Your Address, Your Phone, Your Email

VAT number: GB123456789

Insurance policy number: 0000000000

Date: Todays Date

Invoice

Invoice number: Unique document reference no.

Att: Accounts
The Production Ltd
The Address of Production

Date	Description	Quantity	Unit Price	Cost
Dates Worked	Stunt Performer Day	2	£553.00	£1,106.00
	Holiday	2	£15.00	£30.00
	Overtime	1	£79.00	£79.00
	Adjustment: Stair Fall	2	£400.00	£800.00
Dates Travelled	Travel Day	2	£276.50	£553.00
	Per Diem	3	£15.00	£45.00
				£0.00
				£0.00
				£0.00
				£0.00
	Production Pension Contribution		5%	£130.65
			Subtotal	£2,743.65
		VAT	0.00%	£0.00
			Total	£2,743.65

Description	% Rate		Cost
Your pension contribution	5%	£130.65	
My pension contribution	2.50%	£65.33	
Total amount payable to pension scheme: P0000000001			£195.98
Total amount payable to me			£2,547.68
		Total	£2,743.65

Bank Details
Your Bank Name
Account number: 000000000
Sort Code: 00 00 00

Please make cheques payable to: Your Name